

Amplified Arts Academy Health and Safety Policy

Date: 27th May 2023

Last updated: 13th June 2023

Purpose and Scope

The purpose of this policy is to enable the provision of safe and secure environments for all people who are a part of Amplified Arts Academy, in compliance with relevant legislation. This policy applies to anyone working on behalf of Hillsong Church as part of Amplified Arts Academy including senior managers and the board of trustees, paid staff, volunteers, sessional workers, agency staff and students.

Policy Statement

Amplified Arts Academy (AMP) is committed to providing environments that are safe and secure for all staff, volunteers, families, children and young people attending their programmes.

Safe Environments

For all AMP environments, we are committed to promoting measures which ensure the health and safety of children and staff. Under the Health and Safety at Work Act 1974, AMP, its employees, volunteers, all learners and persons attending the premises have a legal responsibility to take all reasonable precautions to avoid accidents and injuries to themselves and to others.

Measures include:

- Providing and maintaining safe equipment and environment, including a means of access in a condition that is safe and without risk to health
- Preventing accidents and cases of work-related ill health and safety hazards arising from work activities via effective risk identification, assessment and implementation of control measures
- Implementing regular emergency and evacuation procedures in case of a significant incident
- Protecting the health and safety and welfare of individuals and vulnerable learners via systematic risk management
- Ensuring the policy is easily accessible on our website and when booking activities
- Engaging with learners, personnel and any related third parties, to provide relevant information, instruction, training and supervision, as is necessary to ensure health and safety
- Providing adequate training and allocating appropriately qualified personnel to identify and control potentially hazardous situations/environments
- Complying with statutory regulation on health and safety and welfare of learners, personnel and any related third parties

Amplified Arts Academy is an initiative of Hillsong Church. Company No: 05487537 Charity No: 1120355
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Risk Assessment Procedures

AMP ensures that suitable and sufficient control measures are in place to reduce identified risks in the delivery of all courses/programmes.

- All personnel required to conduct risk assessments will be given the appropriate training and/or will be made aware of what is expected of them in advance.
- Where teachers/assessors identify additional risks which were not previously identified, these must be added to the risk assessment documentation
- Where activity takes place outside of our regular venues (such as a performance or competition), a risk assessment will be conducted in advance for the site in question.

Fire Safety

- All staff at site are made aware of the fire safety procedure and evacuation point for each site.
- This information is also passed onto all children at each site.

AMP Fire Marshals:

Julia Davies (Director)

Jerry Brown (Head of Music)

First Aid Procedure

- Each site has a first aid box
- Each site has an accident and injury report book. One copy is made for the parent/guardian and one is made for our internal records.
- In the case of an injury, following appropriate care for the injured individual, the practitioner in charge of the event must inform the manager on duty and the parent/guardian. They are also responsible for completing the accident and injury form.

First Aiders:

Julia Davies (Director): Level 3 Paediatric First Aid

Jerry Brown (Head of Music): Level 3 Paediatric First Aid

Kimberley Ijiti (Administrative Assistant): Level 3 Paediatric First Aid

Kabuki Johnson (Dance Coach): Level 2 First Aid at Work

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