



Production Manager

Part – Time, United Kingdom, Guildford

Department
Production

Employment Type
Part - Time

Minimum Experience
Experienced

Are you a collaborative and organised creative with Production experience?

Do you want to work in an innovative and exciting environment?

Do you want to be part of a fun and caring team that is building the church through production and creativity?

Our Location in Guildford is looking for a Part time Production Manager will be responsible for all elements of planning and executing the production requirements at our Guildford Location. Ensuring implementation with Video/LX/Sound/Stage. The Production manager will be working with & developing volunteer our teams across disciplines in conjunction with Video/LX/Sound/Stage Leaders. Leading from set-up through to pack-down of Stage on Sundays and helping organise and execute mid-week gatherings within Guildford.

Summary of responsibilities:

- Plan and develop healthy schedules for the production team and implement these through our Staff and Volunteer team based at our Guildford Location.
- Developing and invest into our volunteer teams, ensuring regular engagement, and a healthy understanding around serving within our Guildford Location.
- Lead the team on Sundays. Ensuring the day runs smoothly and team are looked after.
- plan and draw up a production schedule.
- Responsible for the planning and implementation of all elements (sound, LX, Video, Power, Staging) for the Guildford Location. Working through Hillsong/Venue staff/key volunteers and contractors to ensure we have the correct elements to help deliver a gathering.
- The Ability to liaise with different departments, teams and companies, e.g., suppliers, managers, clients.
- Liaising directly with Location Pastor to ensure information shared is effectively outworked within the location.
- Provide regular feedback regarding Production, highlighting gaps and areas of improvement and feedback on the team health and how we can support and grow the volunteer team.
- Ensuring that health and safety guidelines are always followed, from staff and Volunteers whilst



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Profile/Skills/Qualification

- Degree in sound engineering or similar proven experience
- Thorough understanding of both the technical side as well as operating and design side of sound
- Excellent Technical and organisational skills, as well being detailed oriented
- Valid UK driving license, 21+
- Experience of working with different clients and creative directors
- Advanced IT skills an advantage
- Any experience within a tour/festival/Arena or larger venues desired but not necessary
- Great with people and the heart for growing team
- A willingness to work within our values, where we seek to be:
 - o Collaborative
 - o Supportive
 - o Generous
 - o Inspirational
 - o Committed to a Common Purpose

If this sounds like you, we would love for you to apply today!